

General Description

Working under the direction of the Cleaning Supervisor, this position is responsible for maintaining a clean facility by completing a variety of cleaning tasks.

Education, Certifications, Licenses, and/or Registrations

A high school diploma or equivalent is preferred.

Experience

Minimum six (6) months industrial cleaning experience is preferred.

Specialized Knowledge and Skills

- Attention to detail
- Time management
- Physical stamina
- Communication skills
- Initiative
- Able to work independently
- Able to follow instructions and retain information
- Willingness to learn

Essential Duties

1. Perform heavy cleaning duties such as cleaning and sweeping floors, scrubbing walls/surfaces, etc.
2. Operate and maintain cleaning equipment.
3. Clean and sanitize bathrooms.
4. Clean office and break areas as necessary.
5. Collect and dispose of waste materials in accordance with safety regulations.
6. Ensure all cleaning operations adhere to established health and safety procedures.
7. Provide a great level of attention to detail and focus on given task.
8. Notify supervisor of maintenance or safety issues.
9. Follow all company and safety policies, guidelines, and rules.
10. Follow all quality standards.
11. Meet and/or exceed production goals.
12. Work in a fast-paced environment.
13. Stay focused and on task with minimal supervision.
14. Maintain a clean and organized work area.
15. Maintain regular and reliable attendance.
16. Perform other duties as assigned.

Work Environment

Industrial manufacturing environment. Facility is enclosed, ventilated, and heated but not air conditioned. Safety-toe footwear and safety eyewear are required. Hearing protection is required in designated areas. Gloves and other PPE are provided.

Physical Demands

Spends more than three-quarters (3/4) of the time walking, kneeling/crouching/stooping, using hands, and reaching. Able to lift up to 75 lbs. and occasionally position heavier material with the aid of a lifting device(s). Requires clear vision at close distances for reading blueprints, instructions, and precision measuring instruments.

Schedule

Full time. First shift 5:30 AM – 2:00 PM, Monday through Friday, or 7:30 AM – 3:45 PM, Monday through Friday.

Please note, this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Activities, duties, and responsibilities may change at any time with or without notice.

For more information, call 573-642-2246 ext. 224. Or email hr@danuser.com.

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